



# COMPLIANCE

SOLUTIONS FOR DATA SECURITY, PRIVACY AND  
GOVERNANCE

# REQUIREMENTS AND WHO IT APPLIES TO

*The HIPAA Privacy Rule defines PHI as individually “identifiable health information” stored or transmitted by a covered entity or their business associates, in any form or media (electronic, paper, or oral).*

Individually identifiable health information includes past and present information about a person's health conditions, details of care, payments, insurance, visits, and addition PII information including photographs, account numbers, date of birth, telephone numbers, addresses, social security numbers and any other identifiable information specific to a patient

Organizations Bound by HIPAA

Include:

Doctors

Clinics

Psychologists

Dentists

Chiropractors

Nursing Homes

Pharmacies

Health Insurance Companies

Company Health Plans

Government Health Care Plans

Health Care Clearinghouse



**60  
DAYS**

*When HIPAA breaches occur, organizations have 60 days from discovery to report the breach to each individual affected. 500 or more individuals affected and the organization must report the breach to the Department of Health and Human Services - who then turn the report over to the Office of Civil Rights for an investigation. Breaches of this size also require a press release to media outlets near individuals impacted.*

# HOW WE SUPPORT COMPLIANCE

## Part 1: Archiving

1

**ACCURATELY CAPTURE DATA:** Secures a copy of each email, message, communication “in motion” at the time it is sent or received. This approach ensures that an accurate and unmodified copy of every email sent or received, including details of all recipients, will be captured without an opportunity for amendment or deletion.

2

**KEEP DATA SECURE:** Stores a single copy of every email or message communication outside the email environment in a separate and secure archive repository, located in either in a hardware appliance, virtual appliance, hybrid appliance or a Cloud appliance.

3

**KEEP DATA FOR AS LONG AS REQUIRED:** With highly configurable retention policies, we can retain data for a specified period of time and be deleted when no longer needed.

4

**PRODUCE DATA WHEN NEEDED:** Indexing process catalogs all content and attachments, and industry leading search capabilities enable eDiscovery and data location when needed